

P.O. Box 9
Bay City, WI 54723
Phone & Fax 715-594-3168

Village of Bay City

Building permit application

Instructions: *This permit application cannot be used for a new home build.* Return this application to the address above along with two copies of scale plans showing the location, actual shape and dimension of the lot to build upon, exact size and location proposed or existing building and accessory building, the lines within which the building shall be erected, altered or moved. The existing and or intended use of each building or part of a building, the number of families the building is intended to accommodate, and such other information with regard to the lot and neighboring lots or buildings as may be necessary. Plan must show dimensions of all lots and buildings and setbacks from lot lines. All easements must be shown on plot map. No project may be built over ANY utility easement. ***If you are having contactors perform any work, you must also submit the contractor verification form.*** Permit fee of \$85.00 must accompany application. THIS IS NOT A BUILDING PERMIT. A PERMIT WILL BE SENT TO YOU AND MUST BE DISPLAYED PRIOR TO ANY WORK BEING DONE.

Applicant Name _____ Phone _____
Address _____ Work Phone _____

Property address _____

Owner of Record _____

Signature of Approval of Owner _____

Legal description and parcel # _____

Project Description _____

Estimated cost of construction \$ _____

County sanitary permit # _____ (if required) Date: _____

Contractor or builder _____

Contractor phone _____ State License # _____

Identified subcontractors

Excavator: _____ Electrical: _____

Plumbing: _____ License # _____

HVAC Installer: _____ Certification # _____

Applicant signature _____ Date _____

Return to the address listed above with payment.

Date Filed ____/____/____ Fee Paid \$ _____
Denied or Approved Date ____/____/____ Expires: ____/____/____
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